



SECURED CERTIFICATE OF INDIAN STATUS (SCIS) CARDS



DO YOU HAVE VALID IDENTIFICATION?

- **Acceptable Photo ID:** Provincial ID, Provincial Driver's Licence, Provincial Health Card, or Canadian Passport. **X Expired ID's or Photocopies of ID's are NOT accepted.**
- **Ages 16+,** must apply on their own; **Ages 15 & under or dependent adult,** parent/legal guardian must apply



WHAT IS REQUIRED FOR THE SCIS CARD?

- Completed SCIS Application
- Copy of One (1) piece of VALID photo ID (front and back / verified by IRA or Guarantor)
- Photo: provide two (2) passport style photos, reverse of one signed by I.R.A or guarantor **OR** use of SCIS photo app
- Guarantor Declaration **IF** application is NOT completed by an I.R.A
- Copy of any other required supporting documents



PROCESSING TIME & EXPIRY

- **Expected wait time:** After an I.R.A completes an application, it is checked for accuracy, then mailed to the National Processing Unit in Gatineau, Quebec. After received in Gatineau office, processing time is approximately 12-16 weeks.
- **SCIS Expiry:** Ages 16+, 10 years; Ages 15 & under, 5 years.



DIDN'T RECEIVE YOUR SCIS CARD?

Have you moved or had changes to your information while your SCIS is being processed? Want to know the progress on your application? Contact the National SCIS Processing Unit (with your application date) during Service hours: Monday to Friday from 9 am to 6 pm **Eastern time.**

- via phone: **+1 (800) 567-9604**
- or email to **infopubs@sac-isc.gc.ca** (most effective)